

**TAX SERIES**

RE RUN DUE TO  
POPULAR DEMAND



**One-Day Workshop**

**To Assist You on Preparing  
2006 FORM EA**

**GET IT RIGHT  
Before You Are Audited By IRB**

Last day for 2006  
Form E & EA is  
**31<sup>st</sup> March 2007 !**

**Date:  
7 March 2007  
Wednesday**

**Venue:  
Hilton Hotel  
Petaling Jaya**

**Tax Management on  
Employees' Benefits**

*Designed & organized by:*

**globalAcc**  
Research & Training  
Sdn Bhd  
(755452-D)

*Co-organized by:*

**FPLC**  
Federation of Public Listed Companies Bhd

*Supported by:*

**NA**  
NATIONAL  
INSTITUTE OF  
ACCOUNTANTS

## One-Day Workshop

Limited  
Seat !!

# Tax Management on Employees' Benefits For Completing 2006 Form EA

Date : 7 March 2007

Venue : Hilton Petaling Jaya

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### Introduction

With the implementation of the self assessment regime, the responsibility of complying with the tax legislation is even more readily felt by taxpayers. The preparation of Form EA represents an important responsibility of the employers. As such accurate reporting has been an important task for the employers.

This workshop is specially formulated to provide your company's staff with a practical understanding of the relevant Public Rulings(PR) and tax legislations for the preparation of the Form EA dealing with certain employment income and benefits provided by the employers.

The speaker, with his 17 years of service in IRB, 4 years in tax practice and his present research and lecturing role in university, will go through and discuss key issues in every section of the EA Form and the relevant laws and Public Rulings. You will certainly benefit from his tax background.

### Who Should Attend

- Accountants / Finance Managers / Accounts Executives
- HR Managers / Payroll Managers / HR & Payroll Executives
- Tax Managers / Tax Agents / Tax Executives
- Auditors

### Workshop Outline

8.30am	Registration
9.00am	Responsibility of Employer (under ITA) <ul style="list-style-type: none"><li>• Form E and EA</li><li>• STD and Form 39</li><li>• Expatriates Tax</li><li>• Penalties and Offences</li></ul>
10.30am	Coffee Break
10.45am	Employee's Details <ul style="list-style-type: none"><li>Cash Benefits - S 13(1)(a)</li><li>PR on Perquisites</li><li>PR on Tax Allowance</li><li>PR on Employee Share Option Scheme</li></ul>
1.00pm	Lunch
2.00pm	Benefits in Kind - S 13(1)(b) <ul style="list-style-type: none"><li>PR on Benefit in Kind</li><li>PR on Leave Passage</li></ul>
3.30pm	Coffee Break
3.45pm	Other Benefits - S 13 (1)(c), (d) & (e) <ul style="list-style-type: none"><li>PR on Living Accommodation Benefit</li><li>Pension and annuity</li><li>Deductions, Compulsory Contributions to Approved Funds, Payment in Arrears</li></ul>
5.00pm	End

### WORKSHOP FACILITATOR

**Ong Gim Yan** – M.Com.(Tax), B.SC.(Hons), is currently an Assistant Professor in Taxation with the University Tunku Abdul Rahman. He was a Tax Manager with Deloitte for 4 years where he was involved in tax advisory, tax audits and consultancy services for local and multinational companies. He was also with the Inland Revenue Board (IRB) for 17 years and there he worked in various divisions in the IRB including tax audits. He is also an examiner to a few professional bodies and has spoken frequently on tax subjects for various organizations. This unique background enables him to have a balanced view of the tax issues from different perspectives – the authority, the theory and the practice.

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**globalAcc**  
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Supported by:

**NIA**  
NATIONAL  
INSTITUTE OF  
ACCOUNTANTS

**8**  
CPE  
Verifiable  
Hours

# REGISTRATION FORM

Date: 7<sup>th</sup> March 2007

Venue:

**Hilton**  
Petaling Jaya

## Tax Management on Employees' Benefits For Completing 2006 Form EA

### Fee & Terms

	Normal Rate	Early Bird**
<b>Public/Normal</b>	RM538	RM488
<b>Members of FPLC</b>	RM478	RM428
<b>Members of NIA</b>	RM478	RM428
<b>Smaller practitioners*</b>	RM478	RM428
<b>Group / Bulk Purchase</b>	10% discount for 3 <sup>rd</sup> seat onward	

*Seminar fee inclusive of seminar materials, welcome drink, 2 tea break with snacks and one lunch.*

\* Smaller practitioners refer to CA firms with less than 20 staffs

\*\* Early Bird rate apply to registration made 7 days before event date

#### Parking

Parking at Hilton PJ is at a fixed rate of

#### Cancellation

Cancellation is not allowed but substitute delegate is welcome at any time at no extra charge if you are unable to attend. Notice of replacement must be made in writing.

#### Programme Changes

The Organizer reserves the right to amend or cancel the event.

#### Payment

Payment by cheque should be made to

(a) for non FPLC participants: Cheque is to be payable to Globalacc Research & Training Sdn Bhd or bank in to **PUBLIC BANK** 3139684822

(b) for FPLC members: cheque is to be payable to Federation of Public Listed Companies Bhd or bank in to **MBB** 514196317933 ( fax over your bank in slip)

### Participant Info

Contact Person \_\_\_\_\_

Company Name(for members of FPLC, indicate membership no.) \_\_\_\_\_

Tel \_\_\_\_\_

Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Address: \_\_\_\_\_

Signature \_\_\_\_\_

Company Stamp \_\_\_\_\_

### Participant Details:

(For members of NIA, kindly state membership number after the name of participant)

(1) Name & Designation \_\_\_\_\_

(2) Name & Designation \_\_\_\_\_

(3) Name & Designation \_\_\_\_\_

Note : **Certificate of Attendance** will be issued . CPE hour for members of professional bodies (except for NIA) is subject to verification and approval of the respective bodies.

### Register To:

#### For FPLC Members:

Fax or send your registration form to :

**Federation of Public Listed Companies Bhd**

**FAX : 7954 3299** Email : [moke@fplc.com.my](mailto:moke@fplc.com.my)

TEL : 7956 3752 ( Contact Person : Mokhris Mahadi)

Address :

1108, Block B, Pusat Dagangan Phileo Damansara 2, No 15, Jalan SS16/11, Off Jalan Damansara, 46350 Petaling Jaya, Selangor

[www.fplc.com.my](http://www.fplc.com.my)

#### For All Others:

Fax or send your registration form to :

**globalAcc Research & Training Sdn Bhd**

**FAX : 7880 3009** Email : [khgoh\\_co@streamyx.com](mailto:khgoh_co@streamyx.com)

or [gkh2001@tm.net.my](mailto:gkh2001@tm.net.my)

TEL : 7880 3028 (Contact Person: Ms Tan Chin Chin)

Address :

J-1-19, Jalan PJU 1/43, Aman Suria Damansara, 47301 Petaling Jaya, Selangor.

[www.globalacc.com](http://www.globalacc.com)